

AGENDA

Meeting: **Cabinet**
Place: **The Kennet Room, County Hall, Bythesea Road, Trowbridge, BA14 8JN**
Date: **Tuesday 10 December 2019**
Time: **10.00 am**

Please direct any enquiries on this Agenda to Stuart Figini, of Democratic Services, County Hall, Trowbridge, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Philip Whitehead	Leader of the Council and Cabinet Member for Economic Development
Cllr Richard Clewer	Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts, Tourism, Housing, Climate Change and Military-Civilian Integration
Cllr Allison Bucknell	Cabinet Member for Communications, Communities, Leisure and Libraries
Cllr Ian Blair-Pilling	Cabinet Member for IT, Digitalisation and Operational Assets
Cllr Pauline Church	Cabinet Member for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member for Finance and Procurement
Cllr Laura Mayes	Cabinet Member for Adult Social Care, Public Health and Public Protection
Cllr Toby Sturgis	Cabinet Member for Spatial Planning, Development Management and Investment
Cllr Bridget Wayman	Cabinet Member for Highways, Transport and Waste

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Part I

Items to be considered while the meeting is open to the public

Key Decisions Matters defined as 'Key' Decisions and included in the Council's Forward Work Plan are shown as 

1 **Apologies**

2 **Minutes of the previous meeting** (*Pages 5 - 42*)

To confirm and sign the minutes of the Cabinet meeting held on 19 November 2019, previously circulated.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Leader's announcements**

5 **Public participation and Questions from Councillors**

The Council welcomes contributions from members of the public. This meeting is open to the public, who may ask a question or make a statement. Questions may also be asked by members of the Council. Written notice of questions or statements should be given to Stuart Figini of Democratic Services stuart.figini@wiltshire.gov.uk 01225 718221 by 12.00 noon on Wednesday 4 December 2019. Anyone wishing to ask a question or make a statement should contact the officer named above.

6 **Council Tax Base** (*Pages 43 - 56*)

Report by Executive Director Alistair Cunningham OBE.

7 **Mid Year Updated Medium Term Financial Strategy** (*Pages 57 - 66*)

Report by Executive Director Alistair Cunningham OBE.

8 **Western Gateway - a powerhouse for the West** (*Pages 67 - 72*)

Report by Executive Director Alistair Cunningham OBE.

9 **Urgent Items**

Any other items of business, which the Leader agrees to consider as a matter of urgency.

Part II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None

Cabinet

MINUTES OF THE CABINET MEETING HELD ON 19 NOVEMBER 2019 AT COUNCIL CHAMBER - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Philip Whitehead (Chairman), Cllr Allison Bucknell, Cllr Ian Blair-Pilling, Cllr Pauline Church, Cllr Simon Jacobs, Cllr Laura Mayes, Cllr Toby Sturgis and Cllr Bridget Wayman

Also Present:

Cllr Andrew Bryant, Cllr David Halik, Cllr Alan Hill, Cllr Jon Hubbard, Cllr Carole King, Cllr Gordon King, Cllr Horace Prickett, Cllr Ian Thorn, Cllr Robert Yuill, Cllr Chuck Berry, Cllr Jane Davies, Cllr Richard Gamble, Cllr Steve Oldrieve, Cllr James Sheppard, Cllr Christopher Williams and Cllr Johnny Kidney

149 **Apologies**

Apologies were received from Cllr Richard Clewer.

150 **Minutes of the previous meeting**

The minutes of the meeting held on 8 October 2019 were presented.

Resolved:

To approve as a correct record and sign the minutes of the meeting held on 8 October 2019.

151 **Declarations of Interest**

Cllr Allison Bucknell declared a personal interest in relation to agenda item 6 – Proposals for Special Schools in the North of Wiltshire, as she was a Trustee of Wiltshire Portage, a special needs charity. Cllr Bucknell remained in the meeting and took part in the debate and voted on the proposals.

152 **Leader's announcements**

There were no Leader announcements.

153 **Public participation and Questions from Councillors**

1. Colin Gale, on behalf of Pewsey Community Area Partnership, Pewsey parish Council, and Campaign to Protect Rural England asked a number of questions about the final report of the Public Consultations Task Group.

The Leader confirmed that Mr Gale had received responses to his questions and these had been published on the Council's website prior to the day of the meeting. Mr Gale then asked a number of supplementary questions. The Leader confirmed that written responses would be available shortly.

The Leader thanked Mr Gale for his questions.

2. Ian Scott representing the National Education Union read out a statement about Preshute School and a request to meet with the Cabinet member for Children, Education and Skills to discuss additional funding to support the new leadership of the school for some unique one-off expenditure.

The Leader confirmed that the Cabinet Member would be in contact with Mr Scott about this matter.

154 **Proposals for special schools in the north of Wiltshire**

Cllr Pauline Church, Cabinet member for Children, Education and Skills presented a report detailing the responses from the Representation phase of the consultation on a proposal to close three special schools, Rowdeford, St Nicholas and Larkrise, and open a new amalgamated school across all three existing sites.

Cllr Church reminded the Cabinet that they had considered the matter at their meetings held on 27 November 2018 and 22 May 2019. Since the Cabinet meeting in May 2019, the Council issued a Statutory Notice regarding the closure of the three schools and the opening of one new amalgamated maintained school, with a consultation period held during September 2019. The details of which were included in the report. Cllr Church thanked all those who were involved and responded to the consultation and indicated that their involvement in the process had changed the Councils view of the way forward and signalled a move away from closing Larkrise and St Nicholas Schools to a three site solution.

Cllr Church reminded the meeting that there would be further consultation at a later stage in the build (anticipated to be in 2022/23) to consider, based primarily on demand and the views of stakeholders at that time, the requirement for sites in the future. The Council anticipated a total investment of up to £35 million in a purpose built Centre of Excellence at Rowde. The current proposals, which would reduce overcrowding, were financially sustainable.

A number of statements and questions were received from school representatives and the public in relation to the proposals, copies of which are attached at Appendix 1 to these minutes. In response to the statements and questions, Cllr Church explained that additional capital funding was available for necessary investment for Larkrise and St Nicholas, appropriate training, support and funding would be delivered to enable a smooth transition, confirmed the future link between special schools, mainstream education and the Inclusion and SEND strategy which is in consultation, consideration of speed limits outside Rowdeford school and the necessary physical changes to the Rowdeford site.

In addition to the above representations, the Leader welcomed the views of Councillors on the following issues:

- Expectation setting and the delivery of a three site school solution not being guaranteed in perpetuity
- Number of places and if they are sufficient
- The pressing need to find additional places for September 2020 which can offer opportunities for movement across the three school sites this September
- Overall cost of the project acknowledging both the lower and higher thresholds within the report and the potential to draw in additional funds if further places were needed
- Additional capital investment at Larkrise and St Nicholas
- The need for resource bases to enable young people to be taught in their local communities, for both primary and secondary and alongside mainstream where appropriate.
- The relevance of this project being a maintained school
- The need to invest in transition with staffing and support to families and children/young people
- Public, carers and educational establishment views taken on board
- Confirmation that the all the Cabinet members, including the three new members had reviewed all correspondence and reports in relation to previous Cabinet meetings on this subject matter.

In response to a number of the above comments Cllr Church explained that (i) the needs and preferences of parents and carers will be key when considering the appropriateness of children/young people transitioning to the new site at Rowdeford (ii) the new site at Rowdeford has the potential for up to 400 pupils and there will be capacity at the other two sites ensuring flexibility for the future; (iii) capacity at the Larkrise and St Nicolas sites will be reduced as space becomes available at the Rowdeford site (iv) a small capital investment is

available for adaptations at Larkrise and St Nicholas to repurpose space for smaller numbers; and (iv) significant work being undertaken in relation to inclusive education for both primary and secondary schools.

Resolved: That the Cabinet:

- 1. Approves the establishment of a new maintained special school with a single leadership team for the existing St Nicholas, Rowdeford and Larkrise schools as soon as possible and no later than 1 September 2021**
- 2. Approves the closure of St Nicholas, Rowdeford and Larkrise school as a related proposal no later than the 31 August 2021**
- 3. Approves expansion on the existing Rowdeford site to accommodate up to 400 pupils as part of the new special school by September 2023**
- 4. Recommends that a new capital budget is included in the Capital Programme 20/21 which will be approved by Full council in February 2020 at the revised level of £33.194 million required to deliver this proposal**
- 5. Approves that the sites of St Nicholas and Larkrise stay in use until the new provision is ready, and it is appropriate to consider children/young people transitioning to the new site at Rowdeford**
- 6. Authorises the Executive Director of Children's Services, after consultation with the Cabinet member for Children, Education and Skills, the Director of Legal, Electoral and Registration Services and Chief Finance Officer/Section 151 Officer to take all necessary steps to implement Cabinet's decision.**

That this is achieved by:

- a. Approving that the Council would present a proposal to the School's Adjudicator to open a new amalgamed maintained special school**
- b. Approving that the New School will have primary, secondary and Post 16 provision on the Rowdeford site (early years not to be included due to sufficiency)**
- c. Noting and approving the proposal for a parallel programme of work to create a cross county approach to Post 16 special education and transition to independent living**
- d. Approving the use of the statutory processes, (under the 'Making Significant Changes (Prescribed Alterations) to Maintained Schools' Guidance November 2018), to consult on the appropriateness of transferring the provision at St Nicholas and Larkrise to the Rowdeford site no later than 12 months**

before opening all the new provision. This consultation would be determined by:

- **The demand for places forecasted at the time of the consultation**
- **The views of current and future stakeholders and particularly children and young people with SEND and their parent carers**
- **The wider development of inclusive education for children and young people with SEND living in Wiltshire and the role of the New School within this system.**

Reasons for Decision:

For Cabinet to consider the responses from the Representation phase of the consultation on proposals to close three special schools (Rowdeford, St Nicholas and Larkrise) and open a new amalgamated school across all three existing sites.

155 **Treasury Management Mid year**

Cllr Simon Jacobs presented a report which advised on treasury management activities ensuring that the Council is implementing best practice in accordance with the Prudential Code for Capital Finance in Local Authorities.

Cllr Jacobs explained that the Council had not taken out any external borrowing during 2019/20, there was a projected underspend in respect of interest receivable/payable of £0.428m, and the council had not breached any of its performance indicators for the half year up to 30 September 2019.

In response to questions from Councillor Ian Thorn, Chair of the Financial Planning Task Group about (i) the £0.428m underspend in respect of interest receivable/payable, (ii) the likely impact of the interest rate increases on the Public Works Loan Board over the short and medium term; and (iii) the rescheduling of debt. Councillor Jacobs reported that (i) the figure was attributable to a reduction in the amount of borrowing originally anticipated by the council; (ii) the rise in interest rate from 1.8% to 2.8% was a not anticipated although the impact has been mitigated as the Council were working to an interest rate of 2.6%; and (iii) debt rescheduling opportunities had been limited in the current economic climate with the last rescheduling of debt undertaken in March 2019 .

In response to a question from Cllr Sturgis about the present national situation with regards to Brexit, and whether a further report would be presented. Cllr Jacobs reported that any further reports would be influenced by the outcome of the General Election scheduled for 12 December 2019.

Resolved:

1. To note:

- i. that the contents of this report are in line with the Treasury Management Strategy 2019/2020.
- ii. the performance of the Council's investments and borrowings against the parameters set out in the approved Treasury Management Strategy for 2019/2020.

2. To recommend Full Council approve revised counter party limits of:

- £10.000 million with HSBC in respect of fixed term investments
- £10.000 million with HSBC in respect of balances held on an overnight basis

Reasons for Decision:

To give members an opportunity to consider the performance of the Council in the period to 30 September 2019 against the parameters set out in the approved Treasury Management Strategy for 2019/2020.

To improve the operational framework within which officers can place both overnight and external investments.

156 **Budget Monitoring, Performance & Risk Management 2019/20 Q2**

Cllr Simon Jacobs, Cabinet Member for Finance and Procurement, presented a report which presented the report which (i) advised on the Budget Monitoring, Performance & Risk Management position 2019/20 Quarter 2 (30 September 2019) for the financial year 2019/20 with suggested actions as appropriate; (ii) Provided information about the position of the 2019/20 revenue and capital budgets as at quarter 2 (30 September 2019), including highlighting any budget changes; and (iii) provided an update on the progress against the stated aims in the Council's Business Plan including measures from the corporate performance framework as well as the latest version of the Council's strategic risk register as at the end of September 2019.

Cllr Jacobs explained that (i) the report brings together, regular reports on Budget Monitoring and Performance & Risk Management, combining key information to give a complete picture of financial and non-financial performance; (ii) forecasts indicated a general fund variance of £2.678m, being 0.8% of the Council's net budget, and Directors and Heads of Service were identifying compensating actions to bring this back into a balanced year end position; (iii) the Dedicated Schools Grant coming under increased pressure in Wiltshire as it is across the country, with a current forecast for a £5.9m overspend, although mitigation plans are in place to address the overspend.

In response to comments and questions from Cllr Ian Thorn, Leader of the Liberal Democrat Group, about (i) the Dedicated Schools Grant (DSG); (ii) underspends and whether these could have been forecast; and (iii) increasing the frequency of budget updates to Cabinet. Cllr Jacobs and the Leader of the Council reported on (i) comparisons with the previous years DSG overspend and how this could be addressed both locally and nationally; (ii) the variances with the Corporate budget relate to the receipt of several additional one off funding from government throughout the financial year; (iii) improvements to budget reporting was being planned.

The Cabinet noted that the Financial Planning Task Group, at its meeting held on 13 November 2019, considered the report and (i) suggested that a summary section indicating movement as compared to the previous year would be useful and (ii) noted that the overspend represented growth beyond the demand projections and that budget savings were being delivered.

Resolved:

1. To note:

- i. that the budget is forecast to breakeven by the end of the financial year with the General Fund Quarter 2 projected year end outturn being an overspend risk of £2.678 million, before management actions are made.**
- ii. the HRA Quarter 2 projected year end outturn is online.**
- iii. the 2019/20 capital programme as at quarter 2 (30 September 2019) has been revised to a budget of £158.696 million (including requested additions).**
- iv. outturns against the selected performance measures in relation to the Council's Business Plan.**
- v. the scoring and commentary on the Strategic Risk Register.**

2. To approve the budget virements in the revenue budget and capital programme, per Appendices C, D & E.

3. To recommend Full Council to approve additions to the capital programme of £0.644 million.

Reason for Decision:

To inform effective decision making and ensure a sound control environment.

To inform Cabinet of the position of the 2019/20 budget as at Quarter 2 (30 September 2019), including highlighting any budget changes.

To inform Cabinet on Performance and Risk in the context of the financial position in relation to the Council's stated aims in its Business Plan.

Cllr Pauline Church, Cabinet Member for Children, Education and Skills, presented a report providing proposals for the recommissioning of accommodation and support for care leavers and other vulnerable people, whose needs cannot be met in supported housing provision.

Cllr Church explained that majority of accommodation and support packages for care leavers were sourced through a regional framework, led by South Gloucestershire Council. Only two of the providers had a Wiltshire presence, meaning too many young people were being placed outside of Wiltshire, where it was more challenging to provide support they needed. It was noted that Framework placements were also significantly more expensive than block packages, causing additional pressures on the placement budget.

Resolved:

- 1. That approval be granted to commission a 25-bed block contract capacity for vulnerable young people.**
- 2. That further decisions about the length and specifics of the contract(s) be delegated to the Director of Commissioning in consultation with the Cabinet member for Children, Education and Skills.**
- 3. That an opportunity to commission the contract(s) in partnership with Swindon Borough Council be delegated to the Director of Commissioning in consultation with the Cabinet member for Children, Education and Skills.**

Reason for Decision:

The purpose of this proposal is to increase the availability and quality of accommodation and support for care leavers and homeless 16-17 year olds, within Wiltshire. It is also designed to reduce unnecessary spend on post-16 placements.

158 **Intermediate Care Bed Service**

Cllr Laura Mayes, Cabinet Member for Adult Social Care, Public Health and Public Protection, presented a report which outlined progress made in completing a review of intermediate care (IC) bed capacity and recommended a model for the specification of a new service from April 2020.

Resolved:

1. Approves that officers develop a varied short-term bedded accommodation environment of intermediate care and system flow beds.
2. Approves the procurement of intermediate care beds on a three-year contract term (with the option of a two-year extension period) with a view to implementing the new contract in time for commencement in Q1 of 2020/21. The procurement will stipulate that providers will be proactive in supporting the development of the new varied, short-term bedded environment by Q3 of 2020/21, as well as continuing to deliver the required beds within it.
3. Approves delegated authority for Helen Jones, Director of Joint Commissioning, in consultation with Cabinet member for Adult Social Care, Public Health and Public Protection, the Director of Legal, Electoral and Registration Services and Interim Director, Finance and Procurement to approve the execution of new contracts for Intermediate Care Bed Services on behalf of Wiltshire Council.

Reasons for Decision:

The current contracts that end on 31 March 2020 have been extended twice as an exemption and may not be extended further. It is therefore essential that procurement begins within an appropriate timescale to implement the new service from 1 April 2020.

This approach represents a new way of working to develop flexible and deliverable processes that ensure patient flow is improved through all bedded accommodation.

159 **Proposals to amend the Council Tax Reduction Scheme (Post Consultation) 2020**

Cllr Simon Jacobs, Cabinet Member for Finance and Procurement, presented a report which sought agreement to proposals to make changes to the Council Tax Reduction Scheme (CTR) with effect from April 2020.

The Leader referred to a response from Citizens Advice Wiltshire, who expressed support for certain elements of the proposed scheme and also highlighted a number of concerns. The Leader asked for a copy of their letter to be forwarded to the Head of Revenues and Benefits for further consideration.

Cllr Jacobs explained that the proposals were based on a simplified way of determining entitlement to council tax reduction known as de-minimus level, therefore limiting the number of changes to entitlement, offer a greater level of certainty for those in receipt of CTR and continue to protect low-income households from increases in Council Tax.

Cllr Ian Thorn, Chair of the Financial Planning Task Group, indicated that the Task Group at their meeting on 13 November 2019 welcomed the report, and were reassured by the engagement with the voluntary sector on the proposals and liaison with other councils. The Task group also noted that there would be a review of the revised scheme in six months. Cllr Thorn, as Leader of the Liberal Democrat Group expressed his delight that a positive decision would be made by the Cabinet and congratulated officers for their work on the revised scheme proposals.

Cllr Carole King, as a member of a small debt management group, thanked Citizens Advice Wiltshire for their comments.

Resolved:

To recommend that Council agree to the change to the Council Tax Reduction scheme as set out in the conclusion of this report. If agreed the change will take effect from April 2020.

Reasons for Decision:

It is an annual requirement for the council to review its local CTR scheme and make recommendations for change as required. Since its introduction in April 2013, the scheme has been subject to minor amendment, but the core elements have been retained. However, in the last 24 months there have been significant increases in the number of households in receipt of Universal Credit (Full Service). For the purposes of assessing entitlement to CTR, Wiltshire Council treats Universal Credit (UC) as an income.

The Department of Work and Pensions notifies the council when there is any change to a household's entitlement to UC. Typically, the council is sent 5,000 notifications per month. These are sent directly to the Council, by the Department of work and Pensions and contain information they have gathered from a variety of sources, including HMRC. The CTR scheme was not designed to accommodate this level of information. It is too sensitive to minor changes in monthly entitlement, which trigger reassessment of claims and recalculation of council tax bills. It was felt that without intervention, the current scheme would cause significant confusion for the customer, increase the risk of indebtedness and increase the costs of administering the collection of council tax.

160 **Household Waste Management Strategy**

Cllr Bridget Wayman, Cabinet Member for Highways, Transport and Waste, presented a report which (i) provided an updated draft of the Household Waste Management Strategy 2017-27 (ii) Reported on performance of the waste management service during 2018-19 and (iii) Proposed an action plan for the waste management service for 2019-20, prior to referral to full Council for approval.

Cllr Wayman raised the following matters during the course of her presentation of the report: Engagement with the Environment Select Committee, the Strategy remaining central to environmental legislation, prioritising waste management practices which are more environmentally sustainable, the various government consultations detailed in the report and responses received, the publication by the government of the Environment Bill in October 2019 and the requirement to collect food waste at least once a week, recycling performance during 2018/19, deposit return scheme, key performance indicators, Annual Action Plan 2019/20 and references to the introduction of changes to the kerbside collection of recyclable materials.

Cllr Ian Thorn raised issues in connection with the collection of food waste and the potential for varying the waste contract to take this into account, the need for more background detail in relation to performance indicators, and a clearer explanation of timescales and how they would be achieved. In response, Cllr Wayman explained that the Environment Bill had not been introduced by the government at this stage and that any new elements of the waste contract would be incorporated prior to its next tendering process in 2026. She also indicated that further information was expected from government about the collection of food waste.

In addition the following matters were raised about the Strategy, the style of wording used, fly-tipping, litter on roads and recycling rates and historical figures for the composition of waste collections. Cllr Wayman noted that the wording used in certain sections of the Strategy could be slightly clearer and that a number of councils were experiencing lower recycling rates.

The Cabinet noted that the Environment Select Committee had considered and endorsed the Strategy at its meeting held on 23 April 2019, and the work being undertaken around fly-tipping and the use of overt and covert surveillance.

Resolved:

That Cabinet:

- 1. Notes and approves the draft Strategy; and**
- 2. Recommends that full Council approves the draft Strategy as part of the Council's Policy Framework.**

Reasons for Decision:

There are significant changes anticipated in the legislative framework which governs the delivery of waste management services which would result in the council having to make decisions about the services it delivers in order to remain compliant with statutory requirements. This could impact on the waste and recycling services delivered to all Wiltshire households. It is therefore appropriate that the strategy be approved by full Council to ensure that all aspects of the council abide by the strategy with any proposed deviations

having to be approved by a majority of full Council.

161 **Disposal Programme**

Cllr Toby Sturgis, Cabinet Member for Spatial Planning, Development Management and Investment presented the report about the current position in respect of capital receipts and confirmed the freehold interest in the assets to be sold to either generate capital receipts in support of the Council's capital programme or reuse to generate income for the Council.

Cllr Sturgis responded to questions in relation to (i) Christie Miller site and the need to resolve issues relating to covenants prior to marketing the site, and (ii) keeping local members informed of progress in relation to the vacant land at Castledown, Ludgershall.

The Leader reminded the Cabinet that they had approved a revised approach to the disposal of surplus assets at their meeting on 26 March 2019. He confirmed that once an asset was declared surplus it would then be considered by the Asset Gateway Group to determine the best financial return for the Council, during which time other uses of the site would be considered.

Resolved:

- 1. That the position in respect of disposals for financial years 2019/20, 2020/21 and 2021/22 be noted.**
- 2. That the freehold interest of the 6 assets to be sold by the Council be confirmed.**
- 3. To authorise the Director for Housing and Commercial Development to dispose of the freehold interest in the assets or in his absence the Corporate Director for Growth, Investment and Place.**

Reasons for Decision:

To note the current position in respect of capital receipts and confirm the freehold interest in the assets can be sold to either generate capital receipts in support of the Council's capital programme or reuse to generate income for the Council.

162 **Urgent Items**

There were no urgent items.

163 **Exclusion of the Press and Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Number 164 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 4 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

164 **Proposed Change to the Senior Leadership Structure**

The Leader of the Council presented a report seeking Cabinet's approval to take steps to make changes to the senior management structure of the Council at tier 1 following discussion with the current Executive Directors.

Resolved:

1. That Cabinet:

- a) **Approve the proposed changes to the structure of the council at the top tier (Executive Director), and as outlined in appendix 1 and paragraphs 9 – 14. This is on the understanding that a review of the roles and responsibilities of Directors at tier 2 will be carried out by the Executive Directors to determine the proposed interim and permanent designation of the statutory roles of DCS, DASS, ERO & RO. This will be done following discussion and agreement with the Head of Paid Service, and after consultation with the Leader and Cabinet.**
- b) **Recommend that Full Council approves the proposed permanent changes to the designation of the statutory roles once this review has been completed.**

2. If approved, the Leader of the Council proposes that cabinet note that:

- a) **Initial consultation on proposals to implement a new structure will start immediately.**
- b) **Once a new structure is confirmed following consultation, that steps to seek approval of the appointment of Executive Directors by the Officer Appointments Committee will take place, and if appropriate steps to approval the redundancy of an Executive Director by the Senior Officers Employment Sub-Committee will also take place.**

Reason for Decision:

The proposed changes will reduce the number of Executive Directors from three to two, with responsibility for People and Place. This increased focus on People and Place is consistent with the approach in a large number of large shire and unitary councils and will align with Council priorities.

(Note:

1. The Cabinet received legal advice from the Council's Monitoring Officer in relation to those members and officers allowed to remain in the meeting for the discussion on this matter.
2. Cllr Hubbard expressed his disappointment at not being able to access the exempt report and attend the discussion, as had been permitted during similar items previously considered by Cabinet and he felt that the process was not transparent and open at this stage.)

(Duration of meeting: 9.30 am - 12.45 pm)

These decisions were published on 21 November 2019 and will come into force on 29 November 2019.

The Officer who has produced these minutes is Stuart Figini of Democratic Services, direct line 01225 718221, e-mail stuart.figini@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Wiltshire Council

Cabinet

19 November 2019

Supplementary Questions from Colin Gale – on behalf of Pewsey Community Area Partnership (PCAP), Pewsey Parish Council (PPC), Campaign to Protect Rural England (CPRE) about the Final Report of the Public Consultations Task Group

Hereafter referred to as the “Report” and the “PCTG” respectively

Agenda Item 5 – Public Participation

To Councillor Allison Bucknell – Cabinet Member for Communications, Communities, Leisure and Libraries

Question 3 – Response from Mr Gale: It is disappointing to note that the Task Group did not receive the Memorandum sent to the Chairman. The Memorandum has been provided again for circulation to the officers.

Response

Q3 – this has now been received, thank you. It will also be included in the agenda papers for OS Management Committee for its meeting on 3 December 2019.

Question 4 – Response from Mr Gale: The final sentence of the response states “A list of the complete consultations is provided at Appendix 1” however, there does not appear to be an Appendix 1?

Response

Q4 – apologies that this was omitted in the original response, please see below.

Question 11 – Response from Mr gale:

There appears to be some confusion with respect to the use of the term ‘Executive’. The Groups understanding of ‘Executive’ is that it is the ‘Councils Key Decision Making Body ie Cabinet’, which is wholly appropriate especially considering the task

originated from Cabinet on 9th October 2018. The PCTG in its Final Report are using the OSMC as the 'Executive' and the response to the Groups questions is using the OSMC as the 'Executive'. Please clarify.

Response

Q11 – 'The Executive' refers to Cabinet members (which have Executive day-to-day decision making powers) and Portfolio Holders (which support the Cabinet Members in their role). Overview and Scrutiny (OS) can only be undertaken by non-executive members. OS Management Committee is the council's lead OS committee and coordinates the OS forward work programme. More information regarding Overview and Scrutiny's role can be found on the council's website:
<http://www.wiltshire.gov.uk/council-democracy-overview-scrutiny>

A specific response has not been provided to the final part of the question:

“ The above list does not represent the totality of the Group's questions, comments and concerns. The Group therefore invites the Council to respond to, or comment on, Review items 05, (internal documents) - 06 (interim arrangements pending the establishment of the Business Intelligence Hub) - 09 (canvassing and engagement matters) - 15 (Hub expertise and legal challenges) and 16 (comment on Recommendations). The full text of the Group's Review is attached to this Statement.

Q11A – Members of OS Management Committee and the Cabinet Member may wish to make further comment on the Group's submission at OS Management Committee on [Tuesday 3 December](#). A written Executive response to the recommendations of the Task Group will also be received and discussed.

Appendix 1

The Consultations

Section A

138 surveys			
Move	Name ▲	Title	Last used
<input type="checkbox"/>	achieving_excellence_award	Survey of winners	29 October 2018 10:23:17
<input type="checkbox"/>	achieving_excellence_award_surv	A survey of staff nominated winners	17 December 2018 16:50:08
<input type="checkbox"/>	alcohol_awareness_week_survey	A survey about alcohol	08 November 2018 12:26:34
<input type="checkbox"/>	anti-social_behaviour_survey	ASB Survey reporting form	22 November 2018 21:26:57
<input type="checkbox"/>	armed_forces_staff_survey	A survey of staff relationship to the armed forces community in Wilts	08 February 2018 16:18:34
<input type="checkbox"/>	army_basing_relocation_of_5_rifk	Survey of military spouses and partners and lessons learned	13 November 2017 08:55:46
<input type="checkbox"/>	asbrac_training_survey	A survey of those who have undertaken ASBRAC training	19 March 2018 10:24:27
<input type="checkbox"/>	asset_management_strategy_1	Survey of Council House tenants	13 October 2017 15:43:17
<input type="checkbox"/>	baby_steps_evaluation_survey_fo	Evaluation of Baby Steps	15 March 2017 11:49:32
<input type="checkbox"/>	baby_steps_evaluation_survey_fo	Evaluation of Baby Steps	15 March 2017 11:49:46
<input type="checkbox"/>	boating_survey_2017	A survey of Wiltshire inland boat owners	11 December 2017 14:41:45
<input type="checkbox"/>	breast_feeding_dad_pad_follow_u	Dad Pad involving fathers survey	15 March 2017 11:47:22
<input type="checkbox"/>	building_control_service_questior	Satisfaction with the Building Control Service	10 January 2019 13:35:55

12 entries. ('Baby Steps Evaluation Survey' submitted twice).

Legal Comment

12 = examples of canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries are surveys (canvassing), to either seek the views of residents on various issues that may need to be considered in the future, or to assess satisfaction of the users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

Section B

<input type="checkbox"/>	calne_community_hub	Satisfaction Survey	16 February 2017 10:46:39
<input type="checkbox"/>	camhs	Youth survey 2017	16 July 2018 14:52:11
<input type="checkbox"/>	camp_activate_parental_survey	A survey of parents of children who have attended camp activate	17 December 2018 16:50:29
<input type="checkbox"/>	cannons_house_parental_survey	Satisfaction with services at Cannons House	19 March 2018 14:55:23
<input type="checkbox"/>	car_parking_charges_final	Public consultation on proposed changes 2017	01 October 2018 16:11:11
<input type="checkbox"/>	care_and_support_services_infor	A review of information advice and guidance services	23 January 2018 11:14:42
<input type="checkbox"/>	charging_policy_financial_assess	Users experiences of FAB assessments under the new Charging Policy	28 September 2017 09:24:11
<input type="checkbox"/>	childcare_training_course_evaluat	User feedback on training courses	18 July 2018 13:41:17
<input type="checkbox"/>	childrens_centre_consultation_2	A survey on changes to childrens centres and their locations	24 January 2019 09:28:42
<input type="checkbox"/>	community_area_jsa_programm	A survey of contributors	07 August 2017 09:39:56

10 entries.

Legal Comment

8 = canvassing/satisfaction surveys/general communications

2 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries, bar two, were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders. These eight titles were not needed or recommended by legal to ensure legal compliance, nor were they needed to ensure such compliance.

The one that we can identify as recommended by legal to ensure legal compliance is the fifth entry relating to car parking charges.

The ninth entry relating to changes to Children's Centres may also have been initiated to ensure legal compliance with consultation. Legal Services is aware that a formal legal consultation was carried out in respect of this issue at around this time. However, it is difficult to confirm whether this was the case by use of the word "survey".

Section C

<input type="checkbox"/>	community_governance_review	Scheme 104	11 May 2017 15:54:23
<input type="checkbox"/>	community_pharmacy_services	Pharmaceutical needs assessment	28 September 2017 09:28:11
<input type="checkbox"/>	community_policing_councillor_s	A survey of councillors	17 April 2018 11:55:50
<input type="checkbox"/>	connect_2_wiltshire_bus_services	Consultation on proposed timetable changes	13 October 2017 15:45:16
<input type="checkbox"/>	corporate_category_team	Team survey	10 December 2018 09:37:15
<input type="checkbox"/>	corporate_category_team_2	Team survey	07 January 2019 10:49:52
<input type="checkbox"/>	corporate_category_team_2_1	Team survey	23 January 2019 11:57:11
<input type="checkbox"/>	council_tax_reduction_scheme_cl	Survey of Wiltshire residents	06 July 2017 16:23:40
<input type="checkbox"/>	county_lines	A survey of professionals and awareness of county lines	22 November 2018 11:35:15
<input type="checkbox"/>	dementia_friends	Staff Survey	15 March 2017 11:52:12
<input type="checkbox"/>	disability_sport_consultation	A survey of parents, guardians, carers and organisations	08 May 2017 11:03:44
<input type="checkbox"/>	disability_sports_consultation_-_j	Top activities	23 June 2017 10:18:21

12 entries

Legal Comment

10 = canvassing/satisfaction surveys/general communications

2 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries, bar two, were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders. These ten titles were not needed or recommended by legal to ensure legal compliance, nor were they needed to ensure such compliance.

In respect of the two identified as having different considerations, the first entry relates to a Community Governance Review and was required as part of a statutory (set by legislation) consultation.

The second is the fourth entry (Bus Services Timetable), which was a legal consultation recommended by Legal Services, since the proposed changes may have had an adverse effect on users – particularly those with protected characteristics (equalities duties). This consultation was recommended to ensure that the ultimate decision maker was fully informed on the impacts, and particularly impacts, on persons with protected characteristics.

Section D

<input type="checkbox"/>	dog_transport_survey	A survey of dog business owners and how they transport their animals	03 January 2019 13:22:39
<input type="checkbox"/>	draft_pharmaceutical_needs_asse (pna)	A survey to test the suitability of the draft assessment	11 January 2018 15:50:21
<input type="checkbox"/>	dry_january_survey_2018	A survey of staff	19 February 2018 11:37:22
<input type="checkbox"/>	ech_my_plan	A survey of young people and awareness of their ECH My Plan	18 January 2019 09:22:13
<input type="checkbox"/>	education_health_and_care_plan_	Education Health and Care Plan for parents with I.D.	18 January 2019 20:51:55
<input type="checkbox"/>	electoral_registration	Canvassers feedback form	14 June 2018 11:23:33
<input type="checkbox"/>	electoral_registration2	Canvassers feedback form	17 December 2018 14:32:14
<input type="checkbox"/>	families_and_children's_transform (fact)	A survey of parents and young people	04 October 2018 09:54:21
<input type="checkbox"/>	families_and_childrens_transform	Self Assessment Framework	02 October 2018 15:14:47
<input type="checkbox"/>	families_and_childrens_transform	A survey of Child Protection users	20 December 2018 09:10:30
<input type="checkbox"/>	five_rivers_health_and_wellbeing_	A survey of customers	11 September 2018 14:12:05
<input type="checkbox"/>	fostering_support_group_survey	User survey	15 March 2017 11:57:35

12 entries above.

Legal Comment

12 = canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

Section E

<input type="checkbox"/>	general_community_pharmacy_s	Pharmaceutical needs assessment	28 September 2017 09:27:55
<input type="checkbox"/>	get_active_summer_survey_final	User satisfaction	11 October 2016 09:56:44
<input type="checkbox"/>	get_active_summer_survey_final_	User satisfaction	25 September 2017 15:04:26
<input type="checkbox"/>	get_active_summer_survey_final_	User satisfaction	17 December 2018 16:51:31
<input type="checkbox"/>	health_course_training_evaluatio	Satisfaction with training	20 November 2018 15:20:54
<input type="checkbox"/>	health_services_sustainability_an	Planning for the future	17 December 2018 16:52:09
<input type="checkbox"/>	health_watch_wiltshire	Web services survey	25 September 2018 16:37:03
<input type="checkbox"/>	hospital_discharge_survey_1	Experiences of leaving hospital or care	15 March 2017 11:53:39
<input type="checkbox"/>	household_recycling_centres	Proposed closure of Everleigh Recycling Centre	03 September 2018 15:36:47
<input type="checkbox"/>	housing_allocations_policy_2017	Views on new Housing Allocations Policies	30 November 2017 09:43:19
<input type="checkbox"/>	housing_lettings_survey_2018_ve	Satisfaction with the lettings service	17 January 2019 16:20:32
<input type="checkbox"/>	housing_repairs_satisfaction_sun	A survey of housing tenants	24 January 2019 00:35:25
<input type="checkbox"/>	housing_services_anti-social_behaviour_investigation_s	Satisfaction with the service	10 January 2019 14:19:43

13 entries above.

Legal Comment

11 = canvassing/satisfaction surveys/general communications

2 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries, bar two, were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders. These eleven titles were not needed or recommended by legal to ensure legal compliance, nor were they needed to ensure such compliance.

Of the two identified as having different considerations, the ninth entry related to the potential closure of the Everleigh Recycling Centre and was a consultation recommended by Legal Services, based on a promise by an elected member that the Council would consult with users (legitimate expectation) and ensured legal compliance in decision making.

The tenth entry relates to the Housing Allocations Policy and was a statutory consultation, required as part of the Town and Country Planning Act requirements.

Section F

<input type="checkbox"/>	housing_services_cyclical_mainte	Satisfaction with cyclical maintenance	10 January 2019 14:22:33
<input type="checkbox"/>	housing_services_planned_maintb	Satisfaction with planned maintenance	10 January 2019 14:22:47
<input type="checkbox"/>	housing_services_tenancy_sustai	Satisfaction with the service	10 January 2019 14:25:52
<input type="checkbox"/>	housing_strategy_2017-22	Survey of Strategic priorities	14 August 2017 13:37:15
<input type="checkbox"/>	housing_tenant_garages_survey	A survey of Wiltshire Housing Tennants	11 September 2018 14:12:57
<input type="checkbox"/>	junior_fitness	Membership package survey	23 November 2016 09:54:51
<input type="checkbox"/>	just_play_football_survey	Staff football	14 August 2017 14:30:48
<input type="checkbox"/>	leaving_care_exit__survey_2017	A survey of carer leavers	11 July 2017 15:54:52
<input type="checkbox"/>	leaving_care_exit__survey_2017_	A survey of carer leavers	16 July 2018 14:50:19
<input type="checkbox"/>	leisure_centre_satisfaction_surve	Satisfaction with Leisure centres	12 November 2018 10:55:52
<input type="checkbox"/>	leisure_services_membership_car	Membership cancellation survey	14 August 2018 11:27:04
<input type="checkbox"/>	leisure_services_staff_uniforms_s	A survey of staff	27 April 2017 09:15:55
<input type="checkbox"/>	market_town_forum_-_event_eva	A survey of Market Town delegates	08 November 2018 12:36:58

13 entries above.

Legal Comment

13 = canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

Section G

<input type="checkbox"/>	maternity_services_-_place_of_bir	A survey of mothers and their experiences relating to their choices	23 October 2017 14:21:24
<input type="checkbox"/>	mecc_evaluation	Follow up survey	03 July 2018 09:37:08
<input type="checkbox"/>	occupational_health_survey_2017	A survey of staff	09 November 2017 10:07:15
<input type="checkbox"/>	october_alcohol_awareness_chall	A survey about alcohol	15 November 2018 14:27:36
<input type="checkbox"/>	passenger_transport_unit_-_parer	Applying for passenger transport - user experiences	08 September 2017 16:02:51
<input type="checkbox"/>	pest_control_survey	Satisfaction survey 2016	04 January 2017 16:09:19
<input type="checkbox"/>	pest_control_survey_2017	satisfaction with pest control services	13 December 2018 14:55:50
<input type="checkbox"/>	planning_service_-_feedback_survi	A survey of professional users of the planning application service	26 March 2018 10:26:25
<input type="checkbox"/>	planning_service_-_feedback_sur	A survey of users of the planning service	19 March 2018 13:31:55
<input type="checkbox"/>	polling_station_survey	A survey of polling station professional staff users	23 January 2019 17:11:55
<input type="checkbox"/>	pregnancy_to_parenthood	Pre project survey of staff and practitioners	09 January 2019 01:38:27
<input type="checkbox"/>	private_fostering_carer	Feedback Survey 2018	15 July 2018 19:50:04

12 entries above.

Legal Comment

12 = canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

Section H

<input type="checkbox"/>	registration_appointments_survey	Satisfaction with the Ceremony service	17 December 2018 11:07:46
<input type="checkbox"/>	registration_appointments_survey	Satisfaction with the Ceremony service	21 January 2019 11:05:37
<input type="checkbox"/>	registration_services_survey_201	Customer satisfaction survey	19 January 2018 09:23:51
<input type="checkbox"/>	registration_services_survey_201	Customer satisfaction survey	16 October 2018 09:16:45
<input type="checkbox"/>	registration_services_survey_201	Customer satisfaction survey	24 January 2019 07:07:46
<input type="checkbox"/>	rural_housing_needs_survey	A survey of parish residents	15 January 2019 11:59:35
<input type="checkbox"/>	salisbury_parkour_survey	A survey of young people in the Salisbury area	11 May 2017 15:45:48
<input type="checkbox"/>	salisbury_public_spaces_protecti	Public Consultation	18 July 2017 09:23:02
<input type="checkbox"/>	salisbury_public_spaces_protecti	Public Consultation	06 February 2018 11:12:08
<input type="checkbox"/>	schools_naughty_bug_evaluation	Survey of effectiveness	07 August 2017 09:41:30
<input type="checkbox"/>	second_hand_smoke_survey	A survey of managers and staff in childrens centres	24 September 2018 12:38:20
<input type="checkbox"/>	sexual_health_needs_assessment	A survey of users	15 March 2017 11:58:57
<input type="checkbox"/>	sexual_health_survey_stakeholde	Stake holder questionnaire	15 March 2017 11:59:11

13 entries above.

Legal Comment

11 = canvassing/satisfaction surveys/general communications

2 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries, bar two, were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders. These eleven titles were not needed or recommended by legal to ensure legal compliance, nor were they needed to ensure such compliance.

Of the two identified as having different considerations, entries 8 and 9 (Salisbury Public Spaces Protection) relate to statutory consultations, undertaken to give effect to Designated Public Open Spaces orders for Salisbury and were required by law and could not be avoided.

Section I

<input type="checkbox"/>	smoking_and_mental_health_ever	An evaluation of training	18 July 2018 13:46:50
<input type="checkbox"/>	special_schools_consultation	A survey about future special school provision in Wiltshire	27 September 2018 11:43:35
<input type="checkbox"/>	special_schools_consultation_ph:	A survey on the proposals for Special Schools in Wiltshire	23 January 2019 20:44:04
<input type="checkbox"/>	sports_club_data_base	A register of sports clubs and organisations in Wiltshire	17 January 2019 21:58:11
<input type="checkbox"/>	staff_travel_survey__trowbridge_	A survey of staff travel arrangements	10 July 2018 15:43:02
<input type="checkbox"/>	staff_travel_survey_bourne_hill_	A survey of staff travel arrangements	10 July 2018 15:43:21
<input type="checkbox"/>	staff_travel_survey_monkton_pa	A survey of staff travel arrangements	10 July 2018 15:43:50
<input type="checkbox"/>	stationery_contract	change in stationery provider - details	08 February 2018 11:11:41
<input type="checkbox"/>	stop_smoking_practitioner_audit	A survey of provider stop smoking services	19 February 2018 11:51:28
<input type="checkbox"/>	stop_smoking_practitioner_surve:	A survey of practitioners before training	22 January 2019 21:05:04
<input type="checkbox"/>	stop_smoking_practitioner_surve:	A survey of practitioners after F2F training	06 November 2018 16:18:02

11 entries above.

Legal Comment

9 = canvassing/satisfaction surveys/general communications

2 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries, bar two, were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders. These nine titles were not needed or recommended by legal to ensure legal compliance, nor were they needed to ensure such compliance.

Of the two identified as having different considerations, entries 2 and 3 (Special Schools Consultation) were recommended by Legal Services, to ensure legal compliance; following guidance put out by the Department for Education and also ensured that Cabinet - as the ultimate decision-maker - was fully informed as to the impact on and views of both the public and specific members of the public with protected characteristics (equalities duties).

Section J

<input type="checkbox"/>	sugar_survey	A survey of pledges to reduce sugar consumption	17 December 2018 16:52:53
<input type="checkbox"/>	syrian_vulnerable_persons_reloc	Survey of volunteers	18 April 2017 10:06:12
<input type="checkbox"/>	systems_thinking	Training survey	17 April 2018 11:59:06
<input type="checkbox"/>	trowbridge_carers_survey	A survey of unpaid carers in Trowbridge	06 February 2018 11:12:42
<input type="checkbox"/>	user_and_carer_voice_consultatic	A survey of Adult social care users and opportunities to give their views	15 August 2017 09:30:13
<input type="checkbox"/>	walking_sports_survey	A survey of potential users	11 September 2018 14:14:17
<input type="checkbox"/>	waste_and_recycling_consultation	Public attitudes to waste and recycling services	15 January 2018 15:40:11
<input type="checkbox"/>	wiltshire_autism_strategy	Survey of users	11 May 2017 15:53:40
<input type="checkbox"/>	wiltshire_clubs_and_organisation	Survey of website use	02 February 2017 09:48:05
<input type="checkbox"/>	wiltshire_council_commercial_wa	A survey of trade professional and business users	21 September 2018 11:44:58
<input type="checkbox"/>	wiltshire_council_contact_survey	Right first time every time	20 April 2017 09:34:39
<input type="checkbox"/>	wiltshire_council_customer_satisf	Visitor customer satisfaction card	11 May 2017 15:49:22

12 entries above.

Legal Comment

12 = canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

Section K

<input type="checkbox"/>	wiltshire_council_motiv8_service	A survey of school age pupils in Wiltshire	22 August 2018 15:48:06
<input type="checkbox"/>	wiltshire_cytology_training	Satisfaction with training course	08 February 2018 16:14:13
<input type="checkbox"/>	wiltshire_nhs_health_checks	Patient satisfaction survey	05 November 2018 11:45:39
<input type="checkbox"/>	wiltshire_parent_carersa_council	A survey of young people adults with LD/Autism	06 March 2018 13:06:17
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 1 Personal family and social factors	22 November 2018 14:57:21
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 2 Offending and anti-social behaviour	22 November 2018 15:01:48
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 3 Foundations for change	22 November 2018 15:16:33
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 4 Explanations and conclusions	22 November 2018 15:21:14
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 5 - Pathways and planning	23 November 2018 09:46:32
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 6 - Delivery of interventions	23 November 2018 09:52:02
<input type="checkbox"/>	yot_team_pearl_audit_survey_mo	Module 7 - Review stage assessments	23 November 2018 09:55:47
<input type="checkbox"/>	you're_wiltshire_vision	Wiltshire Health and Wellbeing Board strategy and vision consultation	16 July 2018 10:54:03

12 entries above.

Legal Comment





12 = canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

Section L

<input type="checkbox"/>	 young_children_and_complex_dis	A survey of young children and complex disabilities	26 November 2018 11:10:54
<input type="checkbox"/>	 your_care_your_support_website	Feedback form	17 December 2018 11:06:19
<input type="checkbox"/>	 your_voice_survey_2017_ages_7-	A survey for children and those with a SEND	20 November 2018 10:51:07
<input type="checkbox"/>	 your_voice_survey_2018	A survey of children in care	24 January 2019 09:09:06

4 entries above

Legal Comment

4 = canvassing/satisfaction surveys/general communications

0 = statutory/discretionary consultations

On the basis of the titles, it would appear that all entries were surveys (canvassing) to either seek the views of residents/stakeholders on various issues that may need to be considered in the future, or to assess satisfaction of users/stakeholders.

None of the above are examples of either statutory or discretionary consultations.

To Cabinet: 19.11.19

Good morning and thank you for giving me this opportunity to speak to the Cabinet members and those of you who have given up your time today to come and listen to this debate.

I wanted to speak for two reasons:

Firstly, to give my support to the Council's amended proposal to create a single school across three sites. I am particularly gratified that Wiltshire Council officers have worked hard to ensure that they collaborate, as Cabinet requested they should, with all stakeholders, including schools, staff, children and parent/carers to seek a way forward that genuinely addresses both the need for change and the need to retain what is valued in and by our communities. It is so much more effective when we work together!

The longer term plans for the new amalgamated school are progressing. However, the more urgent need now is the consideration of those children who will need a special school place in September 2020. As your proposal reveals, "current pressure on demand has not desisted" and transition to the larger site at Rowde will have to begin long before the new build is complete.

Although it is not yet established exactly which pupils might move first, the one thing we know for sure is that they will need, "Outstanding teaching from well-trained, well-paid, caring, specialist and dedicated staff." At the present moment this presents us with some safeguarding implications:

"44.The staff at Rowdeford currently teach secondary pupils with predominantly moderate learning difficulties. The proposal will mean primary pupils and secondary pupils with severe learning difficulties will be taught on the site. This will mean existing and new staff will need training to support these learners. Staff with the appropriate experience and expertise will need to be recruited to positions on the Rowdeford site as increased places become available. Post 16 students with severe learning difficulties will also be taught on the site. Staff will need training or to be recruited with the appropriate experience to be able to accommodate these learners." (Proposal)

So, I want to make the case to you for additional funding to be provided to ensure that these children, and at each stage all children who transition from one school site to another, have a good experience, with no interruption to the quality of their education caused by a lack of training or experience at their new site. This is important, too, for the confidence of all staff, that their current expertise is recognised and valued, whichever phase they are working in – and that they are given enough time and opportunity to learn the new skills and knowledge required to teach children of different ages and SEND designations which may be currently outside their remit. Nothing breeds confidence like teaching someone else what you know – and I cannot think of a better way to facilitate a smooth transition than to give staff the time to work side by side, learning with and from each other, as the new school begins to emerge. A sum of £100k would enable schools to engage some short-term temporary staff in order to release colleagues to work together – developing new resources, trialling them, observing each other, presenting their successes to their colleagues – building their

new school as they build their relationships with each other. Yes, it means more money to find. No, there is never enough. But it is not enough to want an outstanding school. You have to commit to it. You have to start at the ground and build it up from an agreed ethos of what we are here for. A good example I think is from an academy chain in Nottinghamshire. I give this example not because I stole it from David Paice (which I did, shamelessly,) but because it is where I started my own teaching career too many years ago now to remember. I ran a play scheme for the children of Aslockton Primary School during the summer holidays before I began as an NQT. Then it was a small, rural primary school situated in a small village – not unlike the village of Rowde. Now, it is part of a chain of outstanding schools, taking on other local schools and offering training so that they, too, can reach their goals. To quote their Vision Statement:

“Each Academy is a take care school, where we take care of our self, each other, the world and our work.”

It is simple, memorable – and it clearly works. And it comes from schools which have committed to a shared vision and ethos which is the result of building lasting relationships and learning from each other. I think this is my vision too. We have a golden opportunity here to create something very special in Wiltshire. So, we need to commit to it. And that means proper, quality training for our staff. Not to do so would risk not achieving the highest standards, not becoming a system for excellence and, worst of all, not giving our children the best possible start in their new school.

In the consultation responses:

“35. There was a widespread agreement that a change management plan should provide support and professional development to ensure all staff improved their skills and abilities to teach a wider range of children and young people. It was strongly emphasised that there should be budgetary provision for this.”

So I urge you please, to consider this aspect of our work going forward and to allocate funding for training for transition as a priority in this proposal.

Wiltshire Council

Cabinet

19 November 2019

Questions from Nicola Grove – Governor Larkrise School

Agenda Item 6 – Proposals for Special Schools in the North of Wiltshire

To Councillor Pauline Church – Cabinet Member for Children, Education and Skills

Questions

1. Will the full 33 million pounds be committed to the site at Rowdeford for a 400 place school, or will some of the money be held back in the event that it is decided that the 400 places are not required at Rowde and it is deemed appropriate to maintain and improve the existing sites at St Nicholas and Larkrise?

2. I understand that a review of SEND provision across the county has been carried out by ISOS. It would seem sensible to await these findings before committing to a large build special school, which could turn out to be a very unwise fiscal decision. Can we be assured that final decisions regarding the need for a large single site special school will be taken in the light of recommendations of this later report?

3. I note that it is still envisaged that county wide support for mainstream will be provided from the Rowde site. Is it proposed that all support staff will be based there and have to travel out? or will the administrative centre be there, with flexible and devolved use of staff provided locally?

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Speech to Cabinet 19/11/19

I believe it is a positive movement regarding having a three site option as this presents parents with choices, where more pupils are educated and living within their communities.

However, if both Larkrise and St Nicholas do not receive some capital investment I fear this could, by default, become a one site option. Both these sites need investment to ensure they can continue to offer children a quality education. The option of one, or both sites, becoming primary provision would only succeed if investment was provided.

A large part of the accommodation is geared towards accommodating older children. Toilets, changing facilities, etc. would need to be replaced or refurbished. Will the new governing body have the freedom to use funds as they see appropriate in order to ensure great facilities and education across the three sites?

Shorter term, will funds be available to ensure provision is in place for September 2020.

As cabinet is well aware, there is considerable pressure on places for next September. The three schools, with the Local authority, are exploring options to ensure that all children who need a place will have an appropriate place. This will possibly involve:

- Movement of children from one site to another (only if in the best interests of the children and with the support of parents)
- Possibly new provision on one of the sites (most likely Rowde)

Whatever the solution to ensure quality provision for all, time needs to be spent planning, resourcing, recruiting and ensuring the right skills are in the right place.

The new governing body (January 2020) and executive head (April 2020) will need resources to ensure this happens.

The three schools, as indeed all schools, do not have the financial or staffing flexibility to tackle such a project without the appropriate financial support.

Will funds be made available to ensure the capacity is in place **now** to enable sufficiency and appropriate provision for pupils in September 2020?

On Mon, Nov 18, 2019 at 4:40 PM Phil Cook <head@larkrise.wilts.sch.uk> wrote:

Speech to cabinet

Fundamentally still concerned

Positive movement regarding three sites however more children and young people will be educated outside their communities

However

Unless investment is made in each site Chippenham and Trowbridge facilities would remain second rate.

Short term

- New Preliminary Governing body January
- New head in April
- Progress needs to be made regarding pupil placement for September 2020
- The three special schools do not have additional capacity either staff wise or financially to work towards a proper solution
- The GB/ New head will need a budget to resolve the short term placement issue, this could be freeing up existing staff, appointing prior to September.
- In order to resolve the pressing placement issue for September 2020 funds will need to be made available.

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WPCC Statement to Wiltshire Council Cabinet Meeting – 19th November 2019

The WPCC is grateful to Cabinet for allowing us the opportunity to present our statement today.

I would like to begin by recognising how parent carers have so passionately represented the needs of their children and young people throughout this process.

Parent carers have engaged in this process with immense passion, driven to advocate for the best provision to meet the needs of their children. It is undeniable that what we have heard from families, is that every parent wants the best for their child, however that may look. This has been a long and emotional journey for us all. Parent carers are exhausted emotionally and mentally by the process and there is desire among many that there should be no further delay.

Choice is important to parent carers, and parent carers have expressed concern that a single special school in the centre Wiltshire, limits choice. Parents advocated that one size doesn't fit all and we were pleased that this was heard, and the proposals for consultation were amended in response.

Thank you for recognising how important the existing specialist provision in the communities of Chippenham, Rowde and Trowbridge is to those with links to these schools. We were delighted to see in the revised proposals the commitment not to close the existing sites in Chippenham and Trowbridge on opening a new special school. We should however recognise that some parent carers and indeed some of the media are still getting confused by the language and are therefore misinterpreting the intentions to join the three schools under a single leadership to operate as one maintained school across three sites. There is some scepticism among some parent carers about the plan to consider the closure of St Nicholas and Larkrise sites at an appropriate time after the new provision is

built. We therefore urge Cabinet and officers of the Council to commit to being informed by the SEND population, and if there remains a demonstrated ongoing and significant demand at the time of consultation for specialist provision at these sites, this is recognised appropriately.

For many parent carers, the greatest anxiety that remains is not four years' time, but now, tomorrow, and the next day. New building and an amalgamated school across three sites is not a solution in itself, it only part of the solution. If we don't invest in culture at the same time, this significant investment in terms of money, time, passion and commitment, will not be enough to address our children's wide spectrum of needs across Wiltshire. We need to be committed to investing in a system of excellence that promotes in-reach and outreach to support the inclusion and improved outcomes of pupils with SEND, and enable them to be closer to their home communities wherever possible. This is our greatest hope of delivering provision that is future proof, flexible, facilitates integration, offers choice, and supports our young people to live their best adult lives, and will meet the needs of the thousands of children and young people in Wiltshire with SEND, not some of the hundreds. A system of excellence is different to a centre of excellence.

This aspiration might start with bricks and mortar, but it shouldn't end there. We want our parent carers to be partners in developing outstanding county wide provision that we can all be proud of. Most of all, we want our joint efforts to ensure that our most vulnerable children and young people thrive.

Wiltshire Council

Cabinet

10 December 2019

Subject: Council Tax Base 2020/2021

Cabinet member: Cllr Simon Jacobs Cabinet Member for Finance and Procurement

Key Decision: Non Key

Executive Summary

The Council is required to approve its Council Tax Base annually, in accordance with the Local Government Finance Act 1992 and The Local Authorities (Calculation of Council Tax Base (England)) Regulations 2012.

The Council Tax Base 2020/2021 must be notified to Major Precepting Authorities (the Office of the Police & Crime Commissioner for Wiltshire & Swindon and Dorset & Wiltshire Fire and Rescue Service) and Local Precepting Authorities (Town and Parish Councils) by 31 January 2020.

Proposal

For Cabinet to:

- Consider and approve the Council Tax Base 2020/2021.
- Note that the recommended collection rate adjustments are set at 99.75% and 82.50%, to give a resulting overall collection rate adjustment of 98.92% which reflects current expectations for collection (further details are outlined in the main body of the report).
- Approve that The Chief Finance Officer (Director Finance and Procurement) is continued to be given delegated authority to determine the estimated Collection Fund balances (council tax and business rates) as at 31 March 2020 by 15 January 2020.

Reason for Proposal

Before the Council Tax can be set by the Council in February 2020 a calculation must be made and approved of the Council Tax Base, which is an annual requirement as laid out in the Local Government Finance Act 1992.

Alistair Cunningham OBE
Executive Director Growth, Investment & Place

Wiltshire Council

Cabinet

10 December 2019

Subject: Council Tax Base 2020/2021

Cabinet member: Cllr Simon Jacobs Cabinet Member for Finance and Procurement

Key Decision: Non Key

Purpose of Report

1. To ensure that the Council Tax Base for 2020/2021 is approved by Cabinet.

Relevance to the Council's Business Plan

2. There is a statutory requirement for the Council Tax Base to be set. The Tax Base is used to calculate the Council Tax Requirement included in the Financial Plan which supports the Council's Business Plan.

Main Considerations for the Council

3. The calculation of the Council Tax Base for the year 2020/2021 must be approved.
4. The Chief Finance Officer (Director Finance and Procurement) is given delegated authority to determine the estimated Collection Fund balances (council tax and business rates) as at 31 March 2020 by 15 January 2020.

Background

5. The Council Tax Base is the taxable capacity of an area (e.g. Wiltshire) or part of an area (e.g. a Parish/Town Council).
6. The County of Wiltshire is split into 2 primary taxable areas: the Wiltshire Area and the Swindon Area. Wiltshire Council is responsible for setting the Council Tax Base for the Wiltshire Area whilst Swindon Borough Council is responsible for setting the Council Tax Base for the Swindon Area.
7. The Council Tax Base 2020/2021 must be notified to Major Precepting Authorities (the Office of the Police & Crime Commissioner for Wiltshire & Swindon and Dorset & Wiltshire Fire and Rescue Service) and Local Precepting Authorities (Town and Parish Councils) by 31 January 2020.

Council Tax Base Calculation

8. This is a two stage process:

Completion of CTB1 Form to Central Government

9. The starting point for the calculation is the list of properties and their tax band as at 9 September 2019 which has been supplied to the Council by the external Valuation Office, which is an executive agency of HM Revenue & Customs (HMRC).

10. The list is broken down into Town and Parish order and then adjusted to allow for various discounts, reductions and exemptions, for each band, which it holds on 7 October 2019. These include:

- Properties which will be entirely exempt so no tax is payable e.g. those occupied entirely by students.
- Properties which will attract a 25% reduction e.g. those with a single adult occupier.
- Properties which will attract a 50% reduction e.g. those where all of the adult residents qualify for a reduction (certain Care Homes for example).
- Properties which attract a 50% levy because they have been unoccupied for over 2 years
- Properties which will be treated as being in a lower band because they have been adapted for a severely disabled person.
- Properties which will be on the valuation list but which attract discounts or disablement relief or are exempt, for only part of the year.
- Properties which are in receipt of local council tax support

11. This results in an estimate of the number of full year equivalents within each band.

12. Each band is then converted into "band D equivalents" by applying the factor laid down by legislation.

Band	A	B	C	D	E	F	G	H
Ratio	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9

(For example, a band A property is multiplied by 6 and divided by 9 to arrive at the "band D equivalent" figure, whilst a band H property is multiplied by 18 and divided by 9 (equal to multiplying by 2). All these are then added together to give a total of "band D equivalents").

13. The total is then adjusted in respect of class O exempt dwellings. This refers to an adjustment to add in a consolidated figure for the MOD estate.

14. This final figure provides a tax base that was submitted to Central Government by 11 October 2019 This form was previously used in calculating Revenue Support Grant allocations but this is no longer the case.

Adjusting CTB1 Tax Base to set Council Tax Base for 2020/2021

15. Additions are made to the tax base for estimates of newly built and occupied properties in 2020/2021 and the remaining part of 2019/2020.
16. The Council is then required to decide what its collection rate is likely to be and multiply its relevant tax base by this percentage to give its Council Tax Base (see Adjustment for Collection Rate in the table, paragraph 18). A collection rate of 100% would assume 100% collection and thus a zero adjustment whereas a collection rate of less than 100% allows for an element of non-collection and subsequently results in a reduction to the Tax Base.
17. In 2019/2020 the Council set its collection rate at 99.75% with an adjusted collection rate of 82.50% where local council tax support reductions (discounts) in respect of working age claimants were applied. The resulting 2019/2020 overall collection rate adjustment was 98.92%. For 2020/2021 this report recommends that it is prudent to retain both collection rates at 99.75% and 82.50% respectively as this reflects current expectations for collection; current debt levels are consistent with previous years and although the number of households in receipt of Universal Credit is growing, at this stage the cohort affected is not material but will be kept under review. There have been no material changes to the Council Tax Reduction scheme. The resulting 2020/2021 overall collection rate adjustment is 98.92%.
18. The following table summarises the calculation:

	Wiltshire Council Tax Base (Number of band D Equivalent Properties)
Approved Council Tax Base 2019/2020	186,013.00
Council Tax Base 2020/2021:	
Council Tax Base per CTB1 Form (as at 11 October 2019)	187,178.50
Adjustment for New Builds	2,462.45
Adjustment for Collection Rate	(2,041.81)
Council Tax Base 2020/2021	187,599.14

19. To calculate the Band D Council Tax for Wiltshire Council, the Council Tax Base is divided into the Council's Council Tax Requirement. The Council Tax Requirement is formally set at the budget setting meeting of Full Council on 25 February 2020. This date is subject to Wiltshire Council being notified of the major precepting requirements.
20. An estimate of the surplus or deficit on the Council Tax Collection Fund must be made, by law, on or before 15 January 2020. Council Tax surplus or deficits will be credited or charged to Wiltshire Council, the Office of the Police & Crime Commissioner for Wiltshire & Swindon and Dorset & Wiltshire Fire and Rescue Service in proportion to their precepts and will be taken into account in setting the 2020/2021 Revenue Budget and Council Tax levels.
21. The Council Tax Base 2020/2021 for the whole of the Wiltshire Area broken down for each Town and Parish is set out in Appendix A. The Council Tax Base for the Wiltshire Area for 2020/2021 is 187,599.14 band D equivalent properties (186,013.00 in 2019/2020).

Overview & Scrutiny Engagement

22. The overall financial plan will be reviewed by Overview & Scrutiny.

Safeguarding Implications

23. None have been identified as arising directly from this report.

Public Health Implications

24. None have been identified as arising directly from this report.

Procurement Implications

25. None have been identified as arising directly from this report.

Equalities Impact of the Proposals (detailing conclusions identified from Equality Analysis, sections 4 and 5)

26. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

27. None have been identified as arising directly from this report.

Risk Assessment

28. There is a low risk that the Council has overestimated the number of band D properties. However, assumptions on new builds and their occupation are prudent and controls are in place to ensure large variations are investigated.
29. There is a low risk that the actual collection rate of Council Tax due is less than the anticipated level because of the current economic conditions. This

risk has been assessed within this report has been reflected in the light of previous experience.

Risks that may arise if the proposed decision and related work is not taken

30. The setting of the Council Tax Base is not optional, it is a legal requirement.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

31. None identified.

Financial Implications

32. The financial implications are outlined in the report.

33. The Council Tax Base is used to calculate the level of Council Tax for the financial year 2020/2021.

Legal Implications

34. None have been identified as arising directly from this report apart from the fact that setting of the Council Tax base is a legal requirement in accordance with the Local Government Finance Act 1992 and The Local Authorities (Calculation of Council Tax Base (England)) Regulations 2012.

35. The Council Tax Base 2020/2021 once set must be notified to Major Precepting Authorities (the Office of the Police & Crime Commissioner for Wiltshire & Swindon and Dorset & Wiltshire Fire and Rescue Service) and Local Precepting Authorities (Town and Parish Councils) by 31 January 2020.

Options Considered

36. The setting of the Council Tax Base is not optional, it is a legal requirement.

Conclusions

37. Having taken all of the above into account, the Council Tax Base for 2020/2021 be approved and set as 187,599.14 band D equivalent properties.

Proposal

38. For Cabinet to:

- Consider and approve the Council Tax Base 2020/2021.
- Note that the recommended collection rate adjustments are set at 99.75% and 82.50% which reflects current expectations for collection (further details are outlined in the main body of the report). The resulting overall collection rate adjustment is 98.92%.

- Approve that The Chief Finance Officer is continued to be given delegated authority to determine the estimated Collection Fund balances (council tax and business rates) as at 31 March 2020 by 15 January 2020.

Reason for Proposal

39. Before the Council Tax can be set by the Council in February 2020 a calculation has to be made and approved of the Council Tax Base, which is an annual requirement as laid out in the Local Government Finance Act 1992.

Alistair Cunningham OBE
Executive Director Growth, Investment & Place

Deborah Hindson
Interim Director Finance & Procurement

Report Author:

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Email: stuart.donnelly@wiltshire.gov.uk

Tel: 01225 718582

29 October 2019

Background Papers

The following unpublished documents have been relied on in the preparation of this report:

None

Appendices

Appendix A – Council Tax Base for Wiltshire Council 2020/2021

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Wiltshire Council Tax Base 2020/2021

Parish / Town	2020/2021 Band D Tax Base
Aldbourn Parish Council	802.40
Aldbury Parish Council	985.22
All Cannings Parish Council	275.83
Allington Parish Council	207.45
Alton Parish Council	112.52
Alvediston Parish Meeting	46.86
Amesbury Town Council	4,383.82
Ansty Parish Council	78.50
Ashton Keynes Parish Council	687.40
Atworth Parish Council	490.36
Avebury Parish Council	216.50
Barford St Martin Parish Council	207.06
Baydon Parish Council	301.61
Beechingstoke Parish Council	66.89
Berwick Bassett & W/Bourne Monkton Parish Council	92.72
Berwick St James Parish Council	80.60
Berwick St John Parish Council	133.04
Berwick St Leonard Parish Council	14.06
Biddestone Parish Council	255.29
Bishops Cannings Parish Council	1,265.91
Bishopstone Parish Council	280.76
Bishopstrow Parish Council	71.78
Bowerchalke Parish Council	181.34
Box Parish Council	1,736.18
Boyton Parish Council	85.14
Bradford On Avon Town Council	4,082.94
Bratton Parish Council	497.46
Braydon Parish Council	30.52
Bremhill Parish Council	470.62
Brinkworth Parish Council	628.45
Britford Parish Council	173.35
Broad Hinton & W/Bourne Bassett Parish Council	396.28
Broad Town Parish Council	272.59
Broadchalke Parish Council	321.82
Brokenborough Parish Council	100.85
Bromham Parish Council	765.75
Broughton Gifford Parish Council	355.54
Bulford Parish Council	1,345.52
Bulkington Parish Council	120.27
Burbage Parish Council	850.31
Burcombe Parish Council	64.36
Buttermere Parish Council	32.72
Calne Town Council	6,075.77
Calne Without Parish Council	1,356.54
Castle Combe Parish Council	174.53
Chapmanslade Parish Council	312.73
Charlton Parish Council	241.89
Charlton St Peter & Wilsford Parish Council	83.65
Cherhill Parish Council	354.12
Cheverell Magna (Great Cheverell) Parish Council	245.98
Chicklade Parish Council	38.10
Chilmark Parish Council	243.25
Chilton Foliat Parish Council	191.53
Chippenham Town Council	12,349.77

Parish / Town	2020/2021 Band D Tax Base
Chirton Parish Council	183.00
Chitterne Parish Council	138.47
Cholderton Parish Council	89.81
Christian Malford Parish Council	355.33
Chute Forest Parish Council	90.87
Chute Parish Council	167.78
Clarendon Park Parish Council	129.98
Clyffe Pypard Parish Council	153.33
Codford Parish Council	353.83
Colerne Parish Council	946.41
Collingbourne Ducis Parish Council	381.32
Collingbourne Kingston Parish Council	228.20
Compton Bassett Parish Council	111.79
Compton Chamberlayne Parish Council	60.04
Coombe Bissett Parish Council	368.86
Corsham Town Council	4,947.67
Corsley Parish Council	362.11
Coulston Parish Council	79.70
Cricklade Town Council	1,547.13
Crudwell Parish Council	527.25
Dauntsey Parish Council	258.91
Devizes Town Council	5,889.47
Dilton Marsh Parish Council	717.49
Dinton Parish Council	309.87
Donhead St Andrew Parish Council	251.25
Donhead St Mary Parish Council	474.28
Downton Parish Council	1,398.00
Durnford Parish Council	187.69
Durrington Town Council	2,414.45
East Kennett Parish Council	54.61
East Knoyle Parish Council	346.09
Easterton Parish Council	244.27
Easton Grey Parish Council	43.88
Easton Royal Parish Council	139.95
Ebbesbourne Wake Parish Council	105.72
Edington Parish Council	330.40
Enford Parish Council	257.33
Erlestoke Parish Council	94.64
Etchilhampton Parish Council	72.29
Everleigh Parish Council	91.54
Figheldean Parish Council	227.47
Firsdown Parish Council	276.21
Fittleton Parish Council	112.66
Fonthill Bishop Parish Council	44.23
Fonthill Gifford Parish Council	63.38
Fovant Parish Council	340.32
Froxfield Parish Council	149.90
Fyfield & West Overton Parish Council	399.54
Grafton Parish Council	341.49
Great Bedwyn Parish Council	575.53
Great Hinton Parish Council	101.75
Great Somerford Parish Council	382.76
Great Wishford Parish Council	141.20
Grimstead Parish Council	281.67

Wiltshire Council Tax Base 2020/2021

Parish / Town	2020/2021 Band D Tax Base	Parish / Town	2020/2021 Band D Tax Base
Chippenham Without Parish Council	92.01	Grittleton Parish Council	284.51

Wiltshire Council Tax Base 2020/2021

Parish / Town	2020/2021 Band D Tax Base
Ham Parish Council	109.75
Hankerton Parish Council	154.61
Heddington Parish Council	197.58
Heytesbury & Knook Parish Council	346.56
Heywood Parish Council	313.32
Hilmarton Parish Council	310.09
Hilperton Parish Council	1,621.49
Hindon Parish Council	235.82
Holt Parish Council	675.55
Horningsham Parish Council	169.86
Hullavington Parish Council	494.77
Idmiston Parish Council	920.89
Keevil Parish Council	228.12
Kilminster Parish Council	136.64
Kington Langley Parish Council	374.24
Kington St Michael Parish Council	324.15
Lacock Parish Council	507.32
Landford Parish Council	964.07
Langley Burrell Parish Council	299.40
Latton Parish Council	250.41
Laverstock & Ford Parish Council	3,803.85
Lea & Cleverton Parish Council	421.02
Leigh Parish Council	149.22
Limpley Stoke Parish Council	303.93
Little Bedwyn Parish Council	133.23
Little Cheverell Parish Council	82.09
Little Somerford Parish Council	185.88
Longbridge Deverill Parish Council	399.52
Luckington Parish Council	305.91
Ludgershall Town Council	1,708.00
Lydiard Millicent Parish Council	782.41
Lydiard Tregoze Parish Council	218.83
Lyneham & Bradenstoke Parish Council	1,490.64
Maiden Bradley Parish Council	136.84
Malmesbury Town Council	2,172.47
Manningford Parish Council	196.55
Marden Parish Council	58.36
Market Lavington Parish Council	765.86
Marlborough Town Council	3,504.70
Marston Meysey Parish Council	110.67
Marston Parish Council	79.30
Melksham Town Council	5,510.24
Melksham Without Parish Council	2,754.09
Mere Parish Council	1,190.64
Mildenhall Parish Council	218.77
Milston Parish Council	58.35
Milton Lilbourne Parish Council	275.60
Minety Parish Council	700.97
Monkton Farleigh Parish Council	181.21
Netheravon Parish Council	382.08
Netherhampton Parish Council	68.53
Nettleton Parish Council	350.58
Newton Toney Parish Council	169.18

Parish / Town	2020/2021 Band D Tax Base
North Wraxall Parish Council	218.43
Norton & Foxley Parish Meeting	67.62
Norton Bavant Parish Council	58.35
Oaksey Parish Council	254.02
Odstock Parish Council	255.73
Ogbourne St Andrew Parish Council	195.36
Ogbourne St George Parish Council	232.92
Orcheston Parish Council	107.24
Patney Parish Council	67.64
Pewsey Parish Council	1,557.83
Pitton & Farley Parish Council	369.15
Potterne Parish Council	595.81
Poulshot Parish Council	156.13
Preshute Parish Council	84.69
Purton Parish Council	2,474.34
Quidhampton Parish Council	155.45
Ramsbury Parish Council	947.21
Redlynch Parish Council	1,195.90
Rowde Parish Council	493.61
Royal Wootton Bassett Town Council	4,737.94
Rushall Parish Council	74.69
Salisbury City Council	14,731.41
Savernake Parish Council	137.94
Seagry Parish Council	169.85
Sedgehill & Semley Parish Council	297.46
Seend Parish Council	531.58
Semington Parish Council	388.80
Shalbourne Parish Council	330.10
Sherrington Parish Council	36.21
Sherston Parish Council	727.77
Shrewton Parish Council	780.24
Sopworth Parish Council	68.44
South Newton Parish Council	230.93
South Wraxall Parish Council	227.26
Southwick Parish Council	757.75
St Paul Without	1,022.98
Stanton St Bernard Parish Council	81.49
Stanton St Quintin Parish Council	263.55
Stapleford Parish Council	144.73
Staverton Parish Council	686.94
Steeple Ashton Parish Council	443.10
Steeple Langford Parish Council	245.67
Stert Parish Council	90.72
Stockton Parish Council	87.57
Stourton Parish Council	102.31
Stratford Tony Parish Council	33.35
Sutton Benger Parish Council	542.37
Sutton Mandeville Parish Council	130.39
Sutton Veny Parish Council	317.25
Swallowcliffe Parish Council	108.32
Teffont Parish Council	156.29
Tidcombe & Fosbury Parish Council	57.41
Tidworth Town Council	2,731.69

Wiltshire Council Tax Base 2020/2021

Parish / Town	2020/2021 Band D Tax Base
North Bradley Parish Council	685.21
North Newton Parish Council	198.52

Parish / Town	2020/2021 Band D Tax Base
Tilshead Parish Council	134.24
Tisbury Parish Council	962.83

Wiltshire Council Tax Base 2020/2021

Parish / Town	2020/2021 Band D Tax Base
Parish / Town	2020/2021 Band D Tax Base
Tockenham Parish Council	119.85
Tollard Royal Parish Council	64.02
Trowbridge Town Council	11,740.34
Upavon Parish Council	459.80
Upper Deverills Parish Council	174.49
Upton Lovell Parish Council	89.91
Upton Scudamore Parish Council	141.60
Urchfont Parish Council	544.15
Warminster Town Council	6,136.85
West Ashton Parish Council	228.58
West Dean Parish Council	107.43
West Knoyle Parish Council	68.52
West Lavington Parish Council	477.39
West Tisbury Parish Council	277.66
Westbury Town Council	5,112.62
Westwood Parish Council	484.12

Parish / Town	2020/2021 Band D Tax Base
Parish / Town	2020/2021 Band D Tax Base
Whiteparish Parish Council	716.28
Wilcot & Huish Parish Council	273.67
Wilsford-cum-Lake Parish Council	62.20
Wilton Town Council	1,615.51
Wingfield Parish Council	158.50
Winsley Parish Council	943.87
Winterbourne Parish Council	555.02
Winterbourne Stoke Parish Council	84.54
Winterslow Parish Council	913.97
Woodborough Parish Council	146.03
Woodford Parish Council	241.19
Wootton Rivers Parish Council	126.21
Worton Parish Council	265.76
Wylve Parish Council	217.82
Yatton Keynell Parish Council	370.00
Zeals Parish Council	278.26
Total Tax Base	187,599.14

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Wiltshire Council

Cabinet

10 December 2019

Subject: Update on the Mid Year Updated Medium Term Financial Strategy (MTFS)

Cabinet Member: Cllr Simon Jacobs Cabinet Member for Finance and Procurement

Key Decision: Non Key

Executive Summary

This report updates Members on the 2020/21 budget setting process and the Medium-Term Financial Strategy (MTFS) 2020/21-2024/25.

This report also proposes that the Council approves and adopts a new set of financial objectives to help to frame the Council's strategic financial direction.

Proposal(s)

Cabinet is asked to note:

- a) The contents of this report

Cabinet is asked to approve:

- b) The Financial Objectives set out in paragraph 6.

Reason for Proposal(s)

To inform Cabinet of the 2020/21 budget setting and Medium-Term Financial Strategy processes.

Alistair Cunningham OBE
Executive Director Growth, Investment & Place

Wiltshire Council

Cabinet

10 December 2019

Subject: Update on the Mid Year Updated Medium Term Financial Strategy (MTFS)

Cabinet Member: Cllr Simon Jacobs Cabinet Member for Finance and Procurement

Key Decision: Non Key

Purpose of Report

1. This report updates Members on the 2020/21 budget setting process and the Medium-Term Financial Strategy (MTFS) 2020/21-2024/25.

Relevance to the Council's Business Plan

2. The Council's strategic aims and priorities are set out in the Council's Business Plan and these drive the medium-term financial planning process, with changes in resource allocation determined in accordance to policies and priorities. A key focus for the Council is to ensure a strong sustainable financial base exists in these challenging times.

Background

3. Council approved the 2019/20 revenue budget and the Medium-Term Financial Strategy 2019/20-2023/24 on 26 February 2019.
4. The Medium-Term Financial Strategy is updated annually as part of the process of setting the Council Tax levels. The Medium-Term Financial Strategy (MTFS) sets out both the process and assumptions in aligning the council's financial resources with its business plan.
5. A robust Medium-Term Financial Strategy is a financial expression of the Council's objectives and priorities. It should contain forecasts for income and expenditure over a three to five-year period and be supported by:
 - scenario planning/sensitivity analysis
 - an assessment of financial risks
 - an assessment of financial reserves
 - a multiyear balance sheet forecast

Main Considerations for the Council

Financial Objectives

6. It is proposed that the following financial objectives are approved to set out the strategic financial framework under which the Council plans and operates:
 - To ensure that the allocation of all resources is policy and evidence led and ensures delivery of the Councils strategic objectives.
 - To provide strong, robust financial management and control in order to deliver a balanced budget and a sound financial framework including a five-year medium-term financial strategy.
 - To continue to generate savings and secure value for money through measures aimed at greater efficiency in service delivery and management, including invest to save investments and reductions in activity costs.
 - To generate income through a commercial approach.
 - To support local residents and businesses through the current challenging economic climate for Local Government.
 - To maintain general fund balances at or above the minimum prudent level as determined by the Chief Finance Officer and to add to balances whenever the opportunity arises.
 - To undertake investment only where a value for money case can be demonstrated. This will include social value.
 - To keep local taxation increases in line with Central Government set limits.

Medium Term Financial Strategy (MTFS)

7. The MTFS is currently being reviewed in full and will be updated for future years to cover a 5-year period 2020/21-2024/25. The MTFS will be submitted to Council in February for approval as part of the budget setting papers. The MTFS will include all known changes to funding levels as well as estimates for those funding streams for which we have not received confirmation. All estimates will have been reviewed as far as is possible.
8. All current savings proposals are being tested for deliverability as part of due diligence processes.
9. Financial risks will be assessed and quantified where appropriate, and either provisions will be made, or mitigations identified.

10. A strategic approach to mitigating against financial risks would be to approve creation of a corporate contingency/risk provision budget as part of the budget setting process.
11. The construction of the budget for 2020/21 and examination and validation of the budget proposals will be subject to challenge by the Council's leadership team, Heads of Finance and service directors. Further scrutiny of the MTFS and budget proposals will be undertaken by the Financial Planning Task Group which is a cross party subcommittee of the Audit Committee.

Budget Assumptions

12. An overview of the current key assumptions included in the 2020/21 revenue budget setting process and the MTFS are set out below:

Revenue Support Grant

13. Revenue Support Grant payments to Wiltshire Council from Central Government ceased in 2018/19. It has been assumed that this position will continue throughout the MTFS period.

Retained Business Rates

14. The retained business rates scheme will continue without fundamental change for 2020/21. Central Government announced in the Autumn 2019 Spending Round that Government plans to carry out a multi-year Spending Review, which will lay the groundwork for reforms. These reforms are being aimed to be implemented in 2021/22, including a full reset of business rates retention baselines, with the aim of:
 15. **increasing the proportion of business rates retained by the sector**, to ensure local authorities have more control over the money they raise and powerful incentives to grow and reinvest in their local economies;
 16. **introducing reforms to the business rates retention system**, to increase stability and certainty;
 17. **and reviewing the funding formula** that determines funding allocations through the annual local government finance settlement, based on a fairer and more up-to-date assessment of councils' relative needs and resources.
18. Current assumptions for 2020/21 are for a similar level of business rates to be retained as per 2019/20.

Council Tax

19. The council tax base for 2020/21 has been calculated as 187,935.69 band D equivalent properties. This is an increase of 1.03% from 2019/20 and is in line with the previously assumed growth of 1.0% per year. The increase in the council tax base is predominantly due to housing growth within Wiltshire and this growth generates an additional £2.801 million per annum in council tax for Wiltshire Council.

20. Central Government proposed the following package of council tax referendum principles for 2020/21 (final confirmation of these principles will be given as part of the Local Government Finance Settlement), only those relevant to Wiltshire Council are shown:

- a core principle of up to 2% for unitary authorities
- an adult social care precept of 2% on top of the core principle

21. The level of council tax required is considered throughout the budget setting process and a separate report to formally set the council tax for 2020/21 will be presented to Council on 26 February 2020.

Collection Fund Surplus/Deficit

22. Council tax and retained business rates are accounted for under collection fund arrangements. The amount of council tax and business rate income actually collected fluctuates and by the end of each financial year, the Council will have collected a different amount to the amount that was expected at budget setting. An estimate of both the council tax and business rate collection fund positions as at the end of each financial year is required to be made by 15 January annually. Any surplus or deficit is then shared between major precepting authorities in the following financial year.

23. Wiltshire Council, as the billing authority for both council tax and business rates is responsible for estimating the collection fund position annually. These estimates will be factored into the budget setting process and MTFS.

Other Funding Changes

24. In the Spending Review 2019, Central Government announced £3.5 billion of funding for local authorities in 2020/21 as part of one year settlement. It is important to note that this figure includes the continuation of 'one-off' grants allocated in 2019/20. Local authorities will receive an above-inflation increase in funding for 2020/21. This funding includes:

- £1.8 billion of improved better care fund,
- £240 million of winter pressures grant
- £410 million of social care support grant
- £918 million of new homes bonus and
- £81 million of rural services delivery grant

25. The Spending Review also announced an additional £1 billion for social care in 2020/21 for Local Authorities. Its preferred position is to allocate this based on the adult social care relative needs formula. Final allocations will be published in the Local Government Finance Settlement expected in late December.
26. Continued receipt of funding on a one-off basis is unhelpful to strategic long-term financial planning. This is particularly an issue in relation to the funding of increasing social care needs on a sustainable basis. The fair funding review has been delayed and it is extremely challenging for the Council to make strategic decisions in the context of continued uncertainty in relation to funding. Nevertheless, the Council is still required to balance its budget on an annual basis and set out its medium-term plans.
27. Whilst it is considered unlikely that any new government would reduce the level of funding available to local authorities, key announcements have been delayed, most notably the Autumn Budget and the Provisional Local Government Finance Settlement 2020/21. Both are expected shortly after the resumption of Parliament.
28. A full multi year Comprehensive Spending Review is expected to take place in 2020 for future years funding.

Budget Pressures

29. Budget pressures for 2020/21 and future years continue to be identified and reviewed. These include contract inflation, demographic growth, demand for new services, salary inflation, reductions in grant funding and the revenue costs associated with funding the capital programme.
30. The key risks in the budget are mainly in relation to demand led budgets in particular Adult Social Care due to increasing demand (increasing ageing population) and increasing costs of care packages, Children's Social Care due to increasing numbers of children in care and increases to the costs of care packages, Waste and Dedicated Schools Grant, all of which are under significant pressure in the current year and have been reported in the Budget Monitoring, Performance & Risk Management 2019/2020 Quarter 2 report to Cabinet..

Balancing the Budget

31. There is a requirement to balance the budget. Budget pressures and growth demands cannot be met from increases in local taxation such as council tax and business rates alone.
32. In order to balance the budget, budget pressures and growth demands will be robustly reviewed to ensure that they are realistic and align to the Council's business plan. The Council will also propose where it is possible to make budgetary savings.
33. Future savings plans are reviewed to ensure that they are prudent and deliverable to minimise the risk of delivering the budget as planned.

34. Savings proposals can include:

- income generation
- delivering service efficiencies and service transformation (including digital, new ways of working and contract review)
- cessation of services

Financial Risks

35. There are significant cost pressures arising from changing demographics and a growing population. These leads to increase demand for adult and children services, as well as other services across the Council.

36. The delivery of savings continues to remain a major risk. Regularity monitoring and reporting is in place to mitigate against this. The size of the budget savings has increased the risk, and any non-achievement would require in year compensating savings to be identified.

37. The outcome of the European Union Referendum and the forthcoming UK Parliamentary General Election, together with other global financial issues, will have financial implications. These will continue to be closely monitored and considered.

38. There is still uncertainty in the overall Local Government finance position. The government has promised to consult further on the fairer funding model from local government. This included business rates retention, changes to new homes bonus, reductions in ring fenced grants and possible new burdens. This means the Council faces a challenging time in balancing the budget and developing the medium-term financial strategy.

39. Service changes has meant that in some areas the capacity to deliver future changes will need to be closely monitored.

40. The Department for Education published a consultation on changes to the Dedicated Schools Grant (DSG) to clarify that DSG is a ringfenced specific grant, separate to the General Fund of Local Authorities. It also highlighted that any deficit an authority may have on its DSG account is expected to be carried forward and does not need to be covered by the authority's General Fund reserve. The outcome of this consultation is pending; however if the Government's position is confirmed then this reduces the financial risk to the General Fund but increases the financial risks for schools.

Consultation

41. The Council will continue to strive to deliver efficient services that provide value for money. Budget proposals will be prepared following budget guidance and these proposals will be made available for public consultation.
42. The Council's budget planning framework is supported by the development of Equality Impact Assessments (EIAs) for the budget proposals, identifying possible disproportionate impact in relation to the protected characteristics as described within the Equality Act 2010. The EIAs will also identify potential mitigation where applicable.
43. The Council maintains its strong commitment to equality, believing that all groups and individuals within the community and its workforce have equal opportunity to benefit from the services and employment it provides. EIAs help the Council to arrive at informed decisions and to make the best judgements about how to target resources.
44. Consultations are held in January and February. These include schools forum, housing board, residents, businesses, overview and scrutiny management committee, and financial planning task group. Detailed feedback will be taken to Full Council.

Overview and Scrutiny Engagement

45. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position. Budget consultations will be held with Financial Planning Task Group.

Safeguarding Implications

46. None arising directly from this report. Safeguarding remains a key priority for the Council and will be a key consideration of the budget setting process as a whole.

Public Health Implications

47. None have been identified as arising directly from this report but will be considered throughout the budget setting process.

Procurement Implications

48. None have been identified as arising directly from this report but will be considered throughout the budget setting process.

Equalities Impact of the Proposal

49. The Council's budget planning framework is supported by the development of Equality Impact Assessments (EIAs) for the budget proposals, identifying possible disproportionate impact in relation to the protected characteristics

as described within the Equality Act 2010. The EIAs will also identify potential mitigation where applicable.

Environmental and Climate Change Considerations

50. None have been identified as arising directly from this report but will be considered throughout the budget setting process.

Risks that may arise if the proposed decision and related work is not taken

51. None identified.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

52. None identified.

Financial Implications

53. This is the subject of the report.

Legal Implications

54. None have been identified as arising directly from this report but will be considered throughout the budget setting process.

Proposals

55. Cabinet is asked to note:

- a) The contents of this report

Cabinet is asked to approve:

- b) The Financial Objectives set out in paragraph 6.

Deborah Hindson (Director - Finance and Procurement)

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22 November 2019

Appendices

None

Background Papers

Budget Monitoring, Performance & Risk Management 2019/20 Quarter 2

Wiltshire Council's Financial Plan Update 2019/20

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Wiltshire Council

Cabinet

10 December 2019

Subject: Western Gateway – a powerhouse for the West

**Cabinet member: Cllr Philip Whitehead, Leader of the Council and
Cabinet Member for Economic Development**

Key Decision: Non-Key

Executive Summary

Central government announced its support for cross-border economic collaboration through the 'Western Gateway' in November 2019, with £400k of start-up funding to take the objectives of the partnership forward. The partnership aims to drive inclusive growth through greater collaboration amongst councils and other partners either side of the Severn estuary.

Proposal(s)

To approve Wiltshire Council's participation as a full and equal partner in the Western Gateway; and to review the benefits of the participation after 12 months.

Reason for Proposal

The Western Gateway proposal offers the potential means to amplify the voice of Wiltshire with national government and ensuring our desired infrastructure and other needs are better addressed.

Alistair Cunningham OBE

Executive Director, Growth, Investment & Place

Subject: **Western Gateway – a powerhouse for the West**

Cabinet member: **Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development**

Key Decision: **Non-Key**

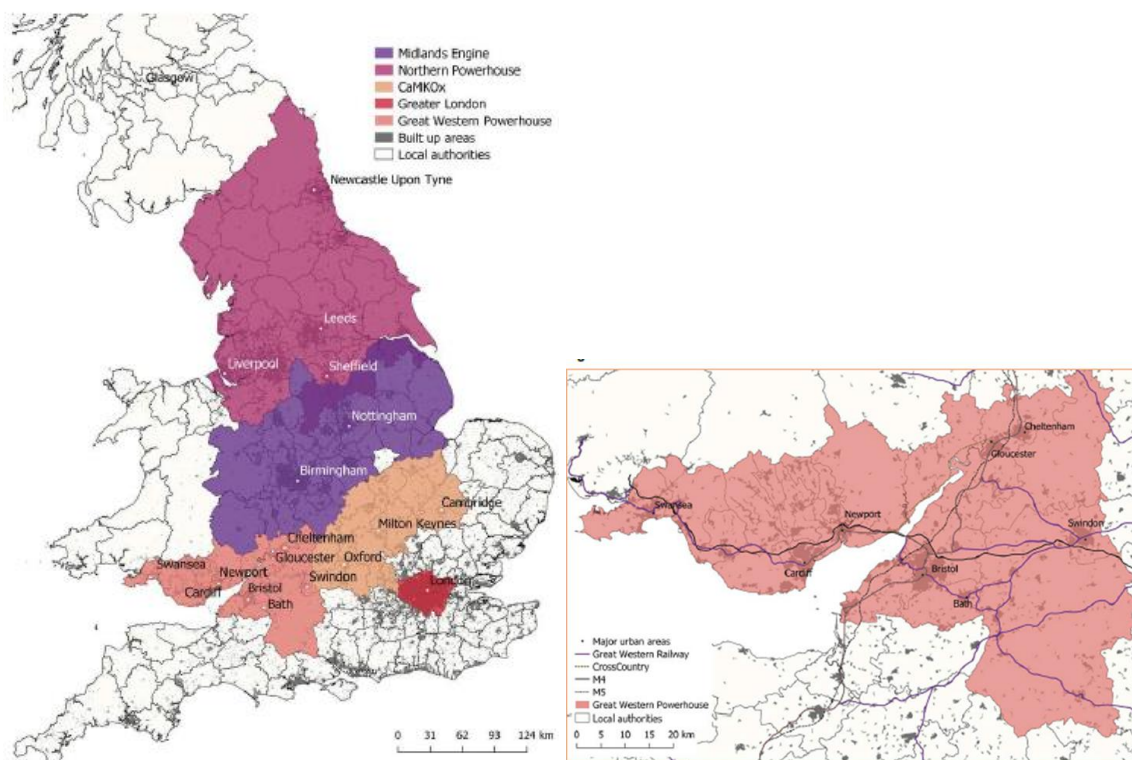
Purpose of Report

1. To outline Wiltshire's engagement with the Western Gateway and agree to its ongoing involvement, subject to review after 12 months.

Background

2. Councils and Local Enterprise Partnerships across the West of England and South Wales have been working together to develop a cross-border economic partnership which can drive inclusive growth at scale through greater collaboration.
3. Earlier this year, Bristol, Cardiff and Newport city councils commissioned and published an independent [report](#) compiled by Metro Dynamics, 'A Powerhouse for the West', setting out the case for an economic powerhouse along the M4 from Swindon to Swansea, and the intersecting M5 axis connecting Bristol into Gloucestershire.
4. The report highlighted the high level of economic connectivity and found that the area's Gross Value Added (GVA) per head of £24,428 had the potential to significantly improve to the UK average of £27,557. Whilst it found the region to have significant economic strengths, it risked being left behind and failing to capitalise on its full potential without a 'powerhouse'.
5. The report was well received, though all sides acknowledged that it was intended as the start of a conversation and that further, wider engagement of potential partners would be vital in shaping it. This has been pursued and consequently ministers across government [announced](#) support for a 'Western Gateway' on 1 November 2019, with £400k being provided in seed funding to drive the work forward.
6. The Western Gateway will be a strategic partnership promoting and maximising economic growth across south Wales and the west of England to create jobs, boost prosperity and support the world-renowned universities and businesses of the region. Linking a number of towns and cities across a wide region either side of the Severn, the Western

Gateway will mirror the successful, established work of the Northern Powerhouse and Midlands Engine and will seek to ensure that the region is globally competitive.



7. With an agreed focus and central government support, the initial group of partners has widened from the original three and Wiltshire has been invited to participate in the Western Gateway as a fully equal partner to the other participants.

Relevance to Business Plan

8. Participation in the Western Gateway is consistent with the priorities set out in Wiltshire Council's business plan to grow the economy and work with partners as an innovative and effective council; and in particular the goals of highly skilled jobs, good homes and improved transport and infrastructure.

Main Considerations for the Council

9. The 'A Powerhouse for the West' report identified key strength sectors across the region: advanced manufacturing and engineering; creative and digital media (inc. cyber); and finance, business and professional services. It also identified two high growth opportunities in clean energy and low carbon; and health and life sciences. These are consistent with strengths identified within the Swindon and Wiltshire Local Industrial Strategy.

10. The partnership is not intended to replace or replicate existing local, regional and national structures. It aims to complement existing plans and strategies, providing additionality through wider collaboration. Local Industrial Strategies provide an excellent evidence base for identifying common priorities. Individual bodies will also continue to participate in both the Gateway and existing integrated transport bodies which will enable consistent messaging.
11. When fully established, the Gateway will facilitate collaboration across the full extent of the proposed geography on the partnership's agreed priorities, for example developing an Internationalisation Strategy or engaging with HM Government to identify key infrastructure asks ahead of Government spending decisions.
12. Governance of the project has been established on the principle of equity between the partners and is designed to be collaborative and inclusive. The Western Gateway board will be independently chaired and consist of representatives from the partner bodies (upper tier local authorities, Combined Authorities, City Regions, LEPs, Businesses, Universities, Transport bodies, Voluntary sector, Environmental bodies). The Leadership Board will consist of two groups:
 - **Executive leadership**
 - CEOs and senior executive representatives from the partner bodies, chaired by one nominated CEO, on a rotating one year basis. This CEO would provide overall leadership and direction on behalf of the initiative. Wiltshire Council's Executive Director for Place will be represented on this.
 - **Political leadership**
 - Chaired by an independent chair, the political leaders will meet quarterly to shape and drive overall direction for the initiative. The Leader of Wiltshire Council will join other Leaders and Mayors on this group.
13. Katherine Bennett, Senior Vice President of Airbus, has been announced as the first acting chair of the Western Gateway, who will lead and shape the governance, management and initial priorities for the partnership.
14. The Leadership Group will be supported by a project group which will consist of designated officers from participating authorities and partners. This group could operate virtually or through secondments (or a combination of both) and will be supported by a small dedicated secretariat. It may flex as needs develop and change. An officer may lead or advise on specific workstreams, provide technical advice and lead on local engagement.
15. Further work will take place on key workstreams: legal and governance; project management; technical and economic analysis; Communications and marketing; stakeholder engagement and management; and government relations and public affairs.

16. Taking this into account, the Western Gateway proposal offers the potential means to amplify the voice of Wiltshire with national government and ensuring our desired infrastructure and other needs are addressed.

Overview and Scrutiny Engagement

17. At this stage there has been no engagement with overview and scrutiny however this can be considered for future milestones such as the 12-month review.

Safeguarding Considerations

18. None

Public Health Implications

19. If the Western Gateway works well for Wiltshire then this may have a positive impact on the wider determinants of health (such as jobs, housing and improved transport links).

Environmental and Climate Change Considerations

20. Initial work by the Western Gateway has identified two high growth opportunities for the Western Gateway in clean energy and low carbon.

Equalities Impact of the Proposal

21. Initial work has identified the opportunity to pilot and measure tailored approaches to connecting communities in deprived neighbourhoods with skills and employment opportunities in the region's high growth sectors. This could be of benefit to a range of groups with protected characteristics.

Risk Assessment

22. The Western Gateway proposal offers the opportunity to build partnership at regional and national levels and develop the evidence base created so far to provide strong rationale, information and data in support of the powerhouse vehicle

Risks that may arise if the proposed decision and related work is not taken

23. Not participating in the Western Gateway will mean its voice and credibility with central government will be weakened, it will not provide an effective counterbalance to the Midlands Engine and Northern Powerhouse and the infrastructure needs of Wiltshire may not be heard by central government.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

24.

	Risk	Action to mitigate the risk
1.	Unclear governance	Undertake due diligence
2.	Distinct Wiltshire voice is not heard amidst the priorities of the wider area	Active participation as an equal partner

Financial Implications

25. Participating partners have agreed to contribute up to £20,000 each to fund the Secretariat. They have also agreed to scope procurement of an Independent Economic Review and to work together on forming initial 'big asks' of the partnership. These could ultimately be beneficial to the economy of Wiltshire and in turn the finances of Wiltshire Council.

Legal Implications

26. The formal governance arrangements are being developed. At this stage it is a decision in principle on whether to participate in the Western Gateway that is under consideration. Further due diligence will take place in the event of further formalisation of the partnership arrangements.

Conclusions

27. The Western Gateway proposal offers the potential means to amplify the voice of Wiltshire with national government and ensuring our desired infrastructure and other needs are addressed.

Alistair Cunningham OBE

Executive Director, Growth, Investment & Place

Report Author: David Bowater, Senior Corporate Support Manager

25 November 2019

Background Papers

Hyperlinks are provided in the body of the report